



No. 112 /Date. 13.02.2025

**OFFICE ORDER**

This is for information of all the HoDs, faculties and staff members of this institution that the NBA Expert team will visit this institution from 14.02.2025 to 16.02.2025 for evaluating the Diploma in Civil Engg. programme. Therefore all the staff members are directed to remain present at the Institution at 8.00 AM positively for the said period. Further, they are required to keep their laboratories, classroom open, neat & clean along with documents like attendance register, practical record and time table in readiness.

*Paul*  
13/2/25

PRINCIPAL  
GOVERNMENT POLYTECHNIC  
JAGATSINGHPUR

Memo No. 113 /Dt. 13.02.2025

Copy for circulation among the HoDs/ faculties and staff member of this institution for information and necessary action.

*Paul*  
13/2/25

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