

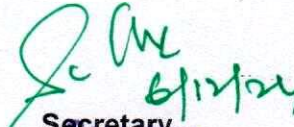


No. 2197 /dtd. 6/12/2024.

In pursuance of SD&TE Department Notification No 9474.dt 24.10.2024 communicated to SCTE&VT vide DTE&T Office Memo No. 17682 dtd.05.12.2024, the following guidelines are issued regarding conduct of Classes in Government Polytechnics.

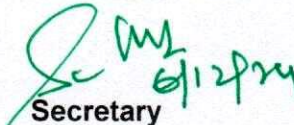
1. The teaching hours on all working days as per Odisha Government Calendar shall be from 10 AM to 5.30 PM with half an hour of Lunch break.
2. There shall be no classes on 2<sup>nd</sup> and 4<sup>th</sup> Saturdays.
3. There shall be 07 hours of Classes on all working days with each period being of 01 hour duration. Teaching hours on all Saturdays ( except 2nd & 4th ) shall be from 10 AM to 5.30 PM like other working days.
4. There shall be 39 hours of Classes per week on an average for 2nd year & 3rd year.04 hours per week shall be allocated for Life Skills Training Programme (including SCA classes).In the event of Shortfall in SCA classes, the life skills training shall be imparted beyond teaching hours as per convenience of students & Trainers.
5. However, there shall be 33 hours of Classes in 1st year of 2024-25 academic session. The rest 06 hours shall be utilized for conduct of Add on Skill Courses/ Coursera Courses/ CISCO training programme / Other Short term skill training programme etc...
6. Examination schedule notified vide SCTE&VT Notice No.2139 dtd.27.11.2024 shall remain uncanged.

**This Order shall come into effect from 09.12.2024.**

  
Secretary

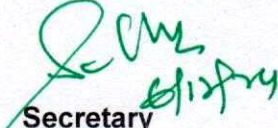
State Council for Technical  
Education & Vocational Training  
Odisha, Bhubaneswar - 751012

Memo No. 2198 dtd. 6/12/2024  
Copy to Principals of all Government Polytechnics for information & necessary action.

  
Secretary

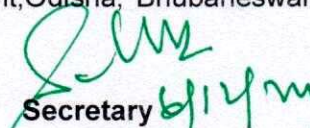
Memo No. 2199 dtd. 6/12/2024

Copy to the Additional Director(Project), O/O-DTE&T, Odisha, Cuttack for information with reference to his Memo No.17682. dtd.05.12.2024.

  
Secretary

Memo No. 2200 dtd. 6/12/2024.

Copy submitted to the Additional Secretary, SD&TE Department, Odisha, Bhubaneswar for kind information.

  
Secretary

State Council for Technical  
Education & Vocational Training  
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